

# National Residence Hall Honorary By-Laws

## Article I - Headquarters Selection

### Section I:

The NRHH Headquarters shall be selected by the NRHH member chapters in good standing at the NRHH Conference and approved by the National Board of Directors of NACURH, Inc.

### Section II:

The NRHH National Associate(s) shall be from the same school as the NRHH Director.

### Section III:

The Regional Associate Director shall be selected by the region prior to the NRHH conference.

## Article II - Term of Office

### Section I:

The term of office of the NRHH headquarters shall be a two years with the possibility of a third year. For a third year, a vote among member schools at the NACURH Conference following the first year of office will determine if the headquarters will remain at the current institution pending indicated interest by that institution.

### Section II:

The term of office of the Regional Associate Director shall be one year.

## Article III - Responsibilities of Office

### Section I:

#### Director

- A. Administer the affairs of the NRHH.
- B. Report at the NRHH Conference and NRHH meetings.
- C. Advise and assist the NACURH National Board of Directors.
- D. Appoint and oversee NRHH National Associate Director(s) and staff.
- E. Vote in case of a tie in the NRHH Business meetings.
- F. Shall determine if a chapter is in "good standing."

### Section II:

#### National Associate Director(s)

- A. Be responsible for the recruitment of membership chapters.
- B. Oversee the workings of the Regional Associate Directors.

- C. Maintain regular communication with member chapters.
- D. Collect and organize affiliation materials.
- E. Collect chapter dues and maintain financial records.
- F. Select the NRHH Director should a vacancy occur.

### Section III:

#### Regional Associate Directors

- A. Maintain regular communication with all regional colleges and universities.
- B. Maintain regular communication with the NRHH Headquarters.
- C. Report for region at all NRHH Board meetings.
- D. Host regional reception at regional conference.

### Section IV:

#### Responsibilities of the NRHH Board

- A. Set goals for the NRHH.
- B. Shall perform duties assigned to them by the NACURH, Inc. National Board of Directors.

## Article IV - National Residence Hall Honorary Meeting

### Section I:

A meeting of the NRHH shall take place at the annual NRHH Conference and shall include at least one business meeting.

### Section II:

The meeting shall be conducted in accordance with the NACURH, Inc. constitution and Robert's Rules of Order, Newly Revised.

### Section III:

Each member chapter in good standing present at the meeting shall have one vote.

## Article V - Chartering Process

### Section I:

To charter a chapter, a school must submit an affiliation form and one copy of their chapter's constitution to the NRHH Director, who shall accept or reject it. The Director has the right and responsibility to require any needed changes before granting a charter.

### Section II:

# National Residence Hall Honorary By-Laws

Upon acceptance of the constitution by the NRHH Director, a certificate of charter shall be issued to the school.

## Article VI - Re-affiliation and Good Standing

### Section I:

A chapter may re-affiliate by completing an NRHH Chapter Affiliation form and submitting required dues.

### Section II:

A chapter will be considered in good standing if they: are affiliated; submit an updated constitution and a current membership list to the NRHH National Office; their school is in good standing with NACURH, Inc.; and they have no outstanding debts with the NRHH National Office. The above criteria must be met prior to the National NRHH business meeting. A chapter must be in good standing to have voting rights at NACURH.

## Article VII - Terms of Chapter Membership

All dues received prior to the NRHH business meeting, held during the annual NRHH conference, will be applied to the current year. Chapters will be allowed full voting rights if they are in good standing at the NRHH business meeting. Membership dues received after the business meeting will be applied to the upcoming year's membership.

## Article VIII - Chapter Membership

### Section I:

The minimum requirements for induction into an NRHH chapter shall be:

- A. The person shall be a student living in the residence halls at the time of selection.
- B. The person shall have exhibited outstanding leadership and service to the residence hall system.
- C. The person shall have a grade point average minimum of 2.0 on a 4.0 scale.

### Section II:

The total active membership of a chapter may include up to, but not more than, 1% of the total residence hall

population that year, or 15 members, whichever is larger. The total 1% membership does not include alumni nor honorary members.

- A. Residence halls being defined as any college and university housing whose occupants belong to the Residence Hall Association (RHA) or equivalent organization.
- B. "One Percent Cap" being defined as a proportion of the total housing usage of the residence halls. This information can be obtained from either the institution's Director of Housing, ACUHO-I, or ACUHO Regional Directories.
- C. The 1% membership cap shall include all members who have been inducted and live on-campus regardless of their level of participation in chapter activities.
- D. Upon request, the National Director may exempt a chapter from this requirement, to be limited to the chapter's next induction ceremony at which time they must return to their membership cap.

### Section III:

- A. An active member of a chapter, who permanently leaves the residence hall system, or is no longer a student, shall become an alumni member. Exceptions include temporary leaves such as, but not limited to, co-ops, internships, or study abroad. When a member leaves the residence hall system, they must submit a letter to the chapter as to whether the leave is temporary or permanent. When a member submits a notice of temporary leave, they must indicate the duration of their leave to the chapter. If a member who has submitted a notice of permanent leave returns to the residence halls and the chapter membership cap has been reached, the chapter shall contact the NRHH National Office Director to request a temporary increase in their capacity until the next membership drive, at which time the chapter size must return to its correct membership capacity. In this case the returning member will

# National Residence Hall Honorary By-Laws

- not receive voting rights until a position becomes available within the chapter.
- B. Chapters may choose to induct "Honorary Members." This membership designation is used to recognize people including, but not limited to, housing personnel, instructors, college or university staff and those who have demonstrated outstanding support and service to the residence hall students. Individuals who could qualify for active membership, with the exception of graduating seniors, can not be inducted as an "honorary member." The number of honorary members a chapter shall be able to induct per academic year, will not exceed ten percent of the chapter's membership cap.

Section IV:  
Membership shall be chosen as prescribed in the chapter constitution, or the chapter By-Laws.

## Article IX

Section I:  
The policy and procedure book of the NRHH shall be established to further define policies and procedures pertaining to the NRHH.

Section II:  
Any additions or changes to the policy and procedure book shall be approved by a majority vote of the RADs, furthermore, any financial policy affecting the NRHH member schools shall be approved by a majority vote of NRHH representatives at the NRHH National business meeting.

Section III:  
All changes to the policy and procedure book shall be reported at the NRHH conference to the NRHH representatives, the NACURH Board of Directors, and reported in the national NRHH newsletter.

## Article X - Amendments

Section I:  
Amendments to these By-Laws may be made by being proposed to the National Board of Directors, the NRHH Board or by any member chapter in good

standing at the NRHH Business meeting at the NACURH National Conference.

Section II:  
Amendments must be ratified by a majority vote of the member chapters attending the NRHH Business meeting.

Passed by NACURH, Inc. 3/7/70  
Amended 5/23/74  
Revised 5/26/83  
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